



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office - National Capital Region

BIDS AND AWARDS COMMITTEE

Bidding for the Supply and Delivery of Various ICT Equipment
P.R. No. NCR-2025-07-0021

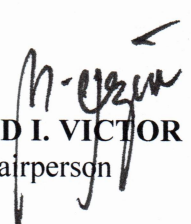
SUPPLEMENTAL BID BULLETIN NO. 01
11 July 2025

This Supplemental Bid Bulletin No. 01 is issued to address the issues and concerns in the Bidding Documents. This shall form an integral part of the Bid Documents:

Section III. Specifications of Deliverables

- Amended Terms of Reference (*Please see attached*)

For guidance and information of all concerned.


MOHAMMAD I. VICTOR
BAC, Chairperson

TERMS OF REFERENCE					Statement of Compliance
I. RATIONALE <p>The Overseas Workers Welfare Administration (OWWA) commits to the promotion and protection of the welfare and interest of the OFWs and their families through the continual improvement of its programs and services, systems and procedure and to ensure viability of its fund.</p> <p>As part of our ongoing shift towards digitalization, the RWO-NCR has initiated the upgrade and enhancement of the Online Enrollment System under the Comprehensive Pre-Departure Education Program (CPDEP) to streamline the process for Ready-to-Leave Domestic Workers. This upgrade aims to ensure faster and more efficient processing, addressing the needs of clients in a timely and organized manner.</p> <p>Acquiring functional and reliable ICT systems is essential for maintaining the consistent delivery of services to clients, improving both accessibility and the overall user experience. Our commitment to digital tools will not only optimize current processes but also ensure the system remains adaptable to future.</p>					
II. DUTIES AND RESPONSIBILITIES OF THE BIDDER <p>1. The bidder must be an authorized supplier, distributor, reseller or partner of the manufacturer for the Supply and Delivery of ICT Equipment (Desktop and Laptop) to OWWA RWO-NCR.</p> <p>2. The Bidder must have on-hand sample of the item/s for inspection.</p> <p>3. The Supplier shall provide the following:</p>					
ITEM	DESCRIPTION	UNIT OF MEASUREMENT	QUANTITY	DELIVERY	
LOT 1	Desktop Computer with UPS	Unit	16	Forty-Five (45) calendar days upon receipt of Purchase Order and Notice to Proceed	
LOT 2	Laptop Computer	Unit	4		
III. SPECIFICATION OF DELIVERABLES <p>Below are the minimum technical specifications of the required items to be procured:</p>					
QUANTITY	PARTICULARS	SPECIFICATION			
LOT 1 - COMPUTER DESKTOP					
16 Units	Operating System:	Genuine Windows 11 License 64bit			
	Processor:	Intel Core i7 14 th gen			
	Memory:	16 GB: 2 x 8 GB, DDR5			
	Storage:	512 GB, M.2 2230, QLC PCIe Gen3 NVMe, SSD, Class 25 (OS and Software) + 512 GB, M.2 2230, QLC PCIe Gen4 NVMe, SSD, Class 25 (Files)			
	Networking/LAN/WLAN:	Ethernet Lan port (1Gbps) WiFi 6 card (not USB or dongle) Bluetooth® 5.4 wireless card (not USB or dongle)			
	Power Supply:	500W above true rated			
	Standard I/O Ports:	Built-in Card reader in front panel USB 3.2 Gen1 Type at the front and back panel HDMI port			
	Monitor Size	21" Monitor FHD			

	<i>Other inclusions:</i> <ul style="list-style-type: none">a. With Licensed Microsoft Office Home edition (Original package must be handed-over and not pre-installed upon delivery of orders)b. With UPS (5 -15mins back-up time)c. With USB Keyboard and Mouse		
LOT 2 – LAPTOP (Full Metal Body)			
4 Units	LAPTOP COMPUTER		
	Operating System:	Genuine Windows 11 License 64bit	
	Processor:	Intel® Core Ultra 7	
	Memory:	16GB DDR5 (not soldered, and with another slot for future upgrade)	
	Storage:	1TB SSD Storage with additional slot for future upgrade (not soldered, and with another slot for future upgrade)	
	Display:	Full HD 1920 x 1080 display (anti-glare) or higher	
	Networking/LAN/WLAN:	Ethernet Lan port (1Gbps) Wi-Fi 6 and Bluetooth Ready	
	Battery	4-Cell Battery, 64WHr	
	<i>Other inclusions:</i> <ul style="list-style-type: none">a. Back Pack or Carry Caseb. Wireless mousec. With Microsoft Office Home edition (Original package must be handed-over and not pre-installed upon delivery of orders)		
IV. NOTE: COMPLIANCE FOR GREEN PUBLIC PROCUREMENT			
Computers, Monitors and Laptops should comply with Energy efficiency requirement.			
V. WARRANTY AND SUPPORT			
<p>The technical bid should include the manufacturer's name and relevant technical literature/brochures with warranty terms. Equipment warranty must be at least 3 years on parts and services. Supplier should warrant that all components' parts are new, no defects, tested and in accordance with the specifications. In case of equipment failure/repair during warranty period, the supplier must provide a temporary service unit with the same or better specifications.</p> <p>The accessories provided must be working and compatible with the equipment. In case of failure/defect during warranty period or non-compatibility, the supplier must replace them with the same or better specifications which are compatible to the equipment.</p> <p>The bidder shall provide a call center with a toll-free and/or cellphone numbers from all networks for technical assistance within working hours. Must provide list with addresses and contact information of their service centers or accredited service centers, which will provide technical after sales support. The Desktop Computers and Laptop should all be brand-new of a well-known/reputable brand and not recycled/refurbished.</p>			
VI. PROJECT TIMEFRAME			
The project shall be completed within the period of forty-five (45) days upon receipt of Purchase Order/Notice to Proceed.			

<p>VII. TERMS OF PAYMENT</p> <p>All payments shall be inclusive of delivery, incidental expenses, VAT, and other government taxes.</p>	
<p>VIII. APPROVED BUDGET FOR THE CONTRACT FOR LOT AND LOT 2</p> <p>LOT 1 – Eighteen Units Desktop Computer with UPS (16 Units) ABC – Nine Hundred Eighty Thousand (Php 980,000.00)</p> <p>Lot 2 – Five Units Laptop Computer (4 Units) ABC – Two Hundred Forty Thousand (Php 240,000.00)</p>	<p>LOT 1 - Bid Offer</p> <hr/> <p>LOT 2 - Bid Offer</p> <hr/>

Prepared by:

(Digitally Sgd.)
CLARISSA D. CORTEZ
End-User/ Provisional Member

I hereby certify to comply with all the above Technical Specifications or each of the individual parameters.

(Company Name)

(Print Name and Signature of Authorized Representative)

(Designation)

(Company Tel./ Fax/ Mobile No.)

(Date)